

**Global Concepts Charter School
Monthly Board of Trustees Meeting
May 24, 2023
Following 5:00 P.M. Work Session**

Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held by virtual means from Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:55 p.m.

Establish a quorum.

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, William Kruger, Anthony DeMarco
Daniel Wilczewski

Excused:

Absent:

Other Attendees: Tracy McGee, CEO
Julie Ziobro, Elementary Principal
Tralina Middlebrooks, High School Principal
Lynda Spahr, Board Clerk

A quorum has been established.

Antonio Estrada made a motion to accept the agenda as presented Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

New Business

Principals' Reports

Suzie Mazella made a motion to accept the Principals' Reports as presented. Motion seconded by Antonio Estrada and Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #2 – Secretary’s Report

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packet. Suzie Mazella made a motion to accept the Secretary’s report as presented. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #3 – Treasurer’s Report

William Kruger presented the Treasurer’s Report referring to the information that all Board members received in their monthly packet. Suzie Mazella made a motion to accept the Treasurer’s report. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #4 – Regular Meeting Minutes dated April 26, 2023

Suzie Mazella made a motion to accept the regular monthly minutes dated April 26, 2023. Motion seconded by Antonio Estrada Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Operations

Antonio Estrada made a motion to approve Auctions International, Inc. for online auction contract sale agreement of educational institution assets as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve ADP to merge separate benefit platforms into ADP in the amount not to exceed \$3,400.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve International Foundation to provide education on employee benefit plans as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve the following for Global Concepts Charter School's 20th Anniversary Dinner as recommended by the CEO and Chairman:

- Niagara Sports Awards in the amount not to exceed \$3000.00
- Natasha Anderson in the amount not to exceed \$1,000.00

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Global Concepts Charter School Employee Handbook as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Global Concepts Charter School 2023-2024 school budget as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve BOCES for the 2023-2024 school year professional training in the amount not to exceed \$32,725.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Adelmann Palmisano Architects for 1001 Ridge interior renovations in the amount not to exceed \$1,750.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Battaglia & Associates for project services in the amount not to exceed \$1,750.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella and Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Dell Technologies to replace staff laptops from ESSER funds in the amount not to exceed \$89,728.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve CDWG for Boxlight panels and carts from ESSER funds to replace old smart boards in the amount not to exceed \$63,289.25 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve CDWG for Chromebooks from ESSER funds to replenish student Chromebooks in the amount not to exceed \$80,036.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Tri-Delta for Ubiquiti WiFi access points, from E-ratable funds in the amount not to exceed \$14,014.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella and Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Tri-Delta for SonicWall device for internet filtering, from E-ratable funds in the amount not to exceed \$54,931.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Personnel:

William Kruger made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Micaela Love – HS Assistant Principal – effective May 31, 2023
- Joseph Scarsella – Family & Community Liaison – effective June 2, 2023
- Rebecca Ensminger – K-8 Substitute – effective May 20, 2023

Motion seconded by XX. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Dawan Jones thanked Micaela Love for her years of dedication and service.

William Kruger made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Erin Meskill – K-8 SpEd Substitute – effective May 15, 2023
- Ana Eckenwiler – K-8 Certified Special Education Teacher – effective May 30, 2023
- Diana Schiavi – K-8 Monitor – effective May 17, 2023

- Donna Gostomski – K-8 Monitor – effective May 30, 2023
- Zoe Charrette – K-8 Math Intervention Specialist – effective August 28, 2023
- Kelsey Nye – K-8 Monitor – effective May 24, 2023

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Vendors:

Suzie Mazella made a motion to approve the following new vendors as recommended by the CEO and Chairman

- Buffalo Riverworks Adventures – Student Council field trip
- Burchfield Penney Art Center – HS Honors field trip
- School Outlet – Sensory student rocking chairs
- ArbiterSports – Arbitor license required, part of membership in ECIC athletic league
- Seabreeze Amusement Park – Music competition

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve new vendor Classic V for Global Concepts Charter School’s 20th Anniversary cost – decrease/increase based on attendees in the amount not to exceed \$6,400.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve new vendor Win Sum Ski Club (Holiday Valley) for the Senior trip, from the Senior Account in the amount not to exceed \$2,350.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
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Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve new vendor Heggerty for K-1 Curriculum Reading Curriculum in the amount not to exceed \$1,580.04 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve new vendor William H. Sadlier, Inc. for K-3 Reading (\$3,134.04) and Professional Development (\$1,000.00) in the total amount not to exceed \$4,134.04 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Twin Village Music for K-8 instrument budget to replace/update inventory for student use in the amount not to exceed \$2,410.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Corr Distributors, Inc. for floor refinishing supplies in the amount not to exceed \$3,317.62 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Houghton Mifflin Harcourt for Grades 6 & 7 curriculum book request in the amount not to exceed \$14,869.40 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Scholastic, Inc. for K-5 Classroom Literacy (\$25,432.00) and Digital (\$20,339.00) in the total amount not to exceed \$45,771.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Savvas Learning Company for K-8 Literacy in the amount not to exceed \$31,412.26 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for professional services and costs advanced through March 31, 2023 in the amount not to exceed \$2,370.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes

Mr. Wilczewski

Yes

Motion passed.

Additional Information

No points of order at this meeting.

Public Participation

There were no questions from the public.

Adjourn

Anthony DeMarco stated that all items have been completed and made a motion to adjourn. Motion seconded by Suzie Mazella and Antonio Estrada. Motion passed by voice vote. Meeting adjourned at 6:11 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

Anthony DeMarco, Secretary
GCCS Board of Trustees